



Minnesota Board of Cosmetologist Examiners

2829 University Avenue SE, Suite 710

Minneapolis, MN 55414

P: 651-201-2747 F: 612-617-2601

www.bceboard.state.mn.us – bce.board@state.mn.us

Salon or School Name Change

This form cannot be used to report change of ownership.

1. Fill out this form completely and sign it.
2. Attach name change documentation.
3. Include check or money order for \$20.00 payable to BCE.

5/2011

Documentation you have attached (circle one) Amended Articles of Incorporation – Amended Certificate of Assumed Name – Business Organization Documents	
Previous Legal Name of Establishment: Previous DBA:	New Legal Name of Establishment: New DBA:
Current Establishment License Number:	MN Tax Identification Number (if you are a sole proprietor using your social security number you may list that):
Salon Address and Phone Number:	Owner/Corporation Name:
Current Business Structure (circle one) Individual Proprietor – General Partnership – Corporation – Limited Liability Company – Limited Liability Partnership – Government Entity	

I certify that the above and all information submitted is true and correct to the best of my knowledge.

The old license shall be returned to the board upon receipt of the license in the new name.

Owner Signature: _____

Date: _____

Phone Number: _____

Email: _____

For Office Use Only:

Staff Initials: _____ Date Processed: _____ Check/MO/Receipt Number: _____ Amount Paid: _____